

Economy & Culture Scrutiny Committee - Scrutiny Investigation Summary Sheet

TOPIC: COUNCIL WORKSHOPS & INNOVATION PREMISES					
TYPE OF SCRUTINY INVESTIGATION: Inquiry					
Proposed Terms of Reference		<p>To investigate what the Council's role should be in the provision of workshop premises and premises for supporting innovation in Cardiff, by:</p> <ul style="list-style-type: none">- Examining current council provision – e.g. location/ unit size/ demand/ property condition- Examining alternative provision – currently available and planned- Identifying whether there are overlaps and/ or gaps in provision- Exploring the role the Council wishes to play in addressing the above- Hearing the views of stakeholders with regard to the above. <p>To make evidence-based recommendations to Cabinet on the future role of the Council re provision of workshops and premises for supporting innovation in Cardiff.</p>			
Number of meetings required					
Meeting 1 (19 July 2018)		Scoping and Planning <i>Briefing report – giving an overview of existing council provision of workshops and CBTC Ltd.</i> <i>Planning discussion – identifying additional information required and approach to take to maximise opportunity for stakeholder input, given timescales of Inquiry.</i>			
Meeting 2 (14 August 2018)		Workshops Visits <i>Visits to Douglas and Royal Stuart workshops (Butetown), Gabalfa workshops (Western Avenue), Willowbrook workshops (St Mellons) and Bessemer workshops (Leckwith), including meetings with some tenant businesses to hear their views.</i>			
Meeting 3		Obtain views from Stakeholders <i>Invite written and verbal contributions from a range of stakeholders including:</i> <ul style="list-style-type: none">- Businesses – FSB, CBI, Cardiff Start, Creative Cardiff- Universities – Cardiff, Cardiff Met, South Wales- Other providers – E-spark, Eagle Labs, Tramshed Tech, ICE (Caerphilly), Welsh Government			
Meeting 4 (19 September 2018)		Presentation from relevant Cabinet Members / Officers <i>To hear evidence from Cllr Goodway, Neil Hanratty and Ken Poole regarding:</i> <ol style="list-style-type: none">1. <i>Current provision and potential way forward, including views on:</i><ol style="list-style-type: none">a. <i>Whether the Council should keep current provision or sell some/ all?</i>b. <i>How the Council could best use any monies raised from any disposals of existing provision?</i>2. <i>Progress/ Changes re implementing agreed recommendations, as set out in report to Cabinet 11 December 2014 'Cabinet Response to the Report by the Economy & Culture Scrutiny Committee entitled 'Higher Education Innovation in Cardiff'.</i>			
Meeting 5		Consideration of Additional Evidence <i>To review findings from market research re private sector provision and other</i>			
4.SS.01c	Issue 2	Date: 08/06	Process Owner: Chief Officer Scrutiny, Change & Efficiency	Authorisation: Scrutiny OM	Page 1 of 1

	<p><i>additional evidence requested during course of Inquiry</i></p> <p>Sum Up Meeting</p> <p><i>To consider all information received during the Inquiry and agree way forward for draft report/recommendations</i></p>
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<p style="text-align: center;"><u>Proposed Reporting Arrangements</u></p> <ul style="list-style-type: none"> • Investigation to be undertaken between July and September 2018 • Report to be considered by the Scrutiny Committee – October 2018 • Report from Scrutiny to Cabinet - October 2018
<p style="text-align: center;"><u>Potential Outputs/Outcomes from this investigation</u></p> <ul style="list-style-type: none"> - Evidence based recommendations to Cabinet on the future role of the Council re provision of workshops and premises for supporting innovation in Cardiff.